

TOWN OF EAST WINDSOR
PARKS AND RECREATION COMMISSION

REGULAR MEETING
April 9, 2012

Draft Document – Subject to Commission Approval

The Regular Meeting was called to order by Commissioner Szymanski at 6:06 p.m. in the Parks and Recreation Office at the East Windsor High School, 76 S. Main Street, East Windsor, CT.

PRESENT: Chairman Szymanski, Commissioners Balch, Bancroft and Simpkins; Park Director Maltese; Board of Selectmen Representative Jim Richards (arrived at 6:13 p.m.) and Mary Lou Morell from the Park Office.

ABSENT: No one

GUESTS: None

ESTABLISHMENT OF QUORUM:

A quorum was established as four commission members were present.

PUBLIC PARTICIPATION:

None

APPROVAL OF MINUTES:

MOTION: To APPROVE Minutes of the March 12, 2012 as amended.

Balch moved/Bancroft seconded/VOTE: In Favor: Unanimous

OLD BUSINESS:

- a. BMX Skate Park

No discussion this evening.

- b. East Windsor Dog Park

Director Maltese reported there is progress on the park improvements in the Park.

OLD BUSINESS/ (continued):

c. East Windsor Lions Club Request

Barbara Sherman, Acting President attended the meeting to request the planting of two five foot Dogwood trees behind the memorial bench at the flag pole at East Windsor Park on April 22, 2012 in conjunction with earth day. Director Maltese informed Mrs. Sherman that Volunteer waivers need to be signed if the trees are to be planted by the Lions Club.

MOTION: To APPROVE the planting of two trees under the guidance of Director Maltese with consideration of mowing requirements.

Balch moved/Simpkins seconded/VOTE: In Favor: Unanimous

Mrs. Sherman stated that the Lions Club has ten “baby” trees that will be placed with Dick Sherman for him to nurture and allow the trees to mature for replanting in the future.

MOTION: To GO OUT OF AGENDA ORDER

Szymanski moved/Simpkins seconded/VOTE: In Favor: Unanimous

NEW BUSINESS:

d. EWP Snack Bar – food vendors

Matt from The Hartford Provision Company (HPC), Nutmeg Road, South Windsor addressed the Commissioners as to what his company could provide for product, price and service to the Snack Bar this year. Matt stated they have a Monday to Friday operation, delivery is available along with pick-up service at their location. There is a \$300 minimum order charge and Matt would waive any delivery charges.

A product list is to be submitted to Matt for pricing which will then be presented to the Commission at the next meeting.

MOTION: To RETURN TO AGENDA ORDER

Balch moved/Bancroft seconded/VOTE: In Favor: Unanimous

a. Financial Accounts Review

NEW BUSINESS/a) Financial Accounts Review (continued)

Director Maltese handed out the most recent Budget by Department which was reviewed and discussed.

Director Maltese informed the Commissioners that the 2012-2013 Proposed Budget submitted to the Selectmen has been cut by \$1,500. She voiced her frustration as the Budget was presented on a zero basis and yet still got cut.

MOTION: To ACCEPT the Financial Report as presented.

Simpkins moved/Balch seconded/VOTE: In Favor: Unanimous

b. Men's Softball League Fee

Director Maltese reported that there are 9 teams for the 2012 season, three of which are new. The previous fee for play was \$850 a team. After discussion the following motion was made:

MOTION: To RAISE the per team fee to \$900 for the 2012 softball season.

Balch moved/Bancroft seconded/VOTE: In Favor: Unanimous

c. Fishing Derby

Director Maltese stated this event is co-sponsored by the Broad Brook Angling Club and the East Windsor Parks and Recreation Department. The event will be held on May 5, 2012 at East Windsor Park. She is requesting approval of \$250 to contribute toward prizes.

MOTION: To CONTRIBUTE \$250 toward prizes for the Fishing Derby.

Simpkins moved/Bancroft seconded/VOTE: In Favor: Unanimous

e. Park Director's Report

Director Maltese presented the quotes for projects at Abbe Road and at East Windsor Park. The Commissioners discussed the various projects and contractors submitting proposals.

MOTION: To APPROVE proposal of Derek & Sons for the installation of concrete pads under the player's benches and under the bleacher sets at Abbe Road Soccer Complex and to pave a walkway around the perimeter of the pavilions at East Windsor Park.

Simpkins moved/Balch seconded/VOTE: In Favor: Unanimous

NEW BUSINESS/e) Park Director's Report (continued):

Director informed the Commissioners that it was suggested that gutters be installed on the pavilions at East Windsor Park. She was instructed to consult with Public Works Director Norton on the installation of gutters.

Director Maltese reported that the combined CNR money cannot be used for any new projects, just those previously approved. A Scoreboard at Abbe Road Soccer Complex and a basketball court at Warehouse Point Park will be installed pending approval of the transferred funds.

Regarding Spring and Summer programs, Director Maltese stated that employment applications are due by April 12, 2012 and approximately 85% of the past employees are returning this year. Supervisor Tetro has two part-time employees starting this week.

Registrations for Summer Camps and the Counselor-in-Training (CIT) programs are now open.

MOTION: To ACCEPT the Park Director's Report.

Bancroft moved/Balch seconded/VOTE: In Favor: Unanimous

**Broad Brook Pond Park/ Pierce Memorial Park
(Windsorville)/Prospect Hill Park (Warehouse Point)/Warehouse
Point (Osborn Field) Park:**

No discussion this evening.

CORRESPONDENCE:

None

MISCELLANEOUS:

None

APPROVAL OF BILLS:

Bills were signed by Commissioners Simpkins and Balch.

ADJOURNMENT:

MOTION: To ADJOURN meeting at 7:05 p.m.

Bancroft moved/Simpkins seconded/VOTE: In Favor: Unanimous

Respectfully submitted, _____

Mary Lou Morell
Recording Secretary